

# RON Checklist for U.S. Citizens Living Abroad

A printable summary for U.S. expats using Texas Remote Online Notarization (RON). Notarize U.S. documents from anywhere, i.e., without an embassy visit.

## 1. Identification Requirements

- Unexpired, government-issued photo ID (i.e., U.S. passport or U.S. driver's license preferred).
- Foreign passport accepted if it passes credential analysis.
- Knowledge-Based Authentication (KBA): five questions from U.S. public records.
- Long-term expats without recent U.S. footprint should confirm KBA options before booking.

## 2. Apostille & Translation

- Documents used abroad often require an apostille from the Texas Secretary of State.
- Hague Convention countries accept apostilles; non-Hague countries may require consular legalization.
- Certified translation, if required, is typically obtained after notarization and apostille.
- Confirm requirements with the receiving party before scheduling.

## 3. Time-Zone Preparation

- Appointments are scheduled in U.S. Central Time (CT).
- Evening and weekend hours available for international signers.
- Test internet, camera, and microphone at least 15 minutes before the session.
- Have the unsigned document(s) ready in PDF format.

## 4. Documents Excluded From RON

- Wills and codicils.
- Vital records (i.e., birth, death, marriage certificates).
- I-9 employment verification forms.
- Home Equity Line of Credit (HELOC) documents.
- For excluded documents, signers should contact a U.S. embassy or consulate.

## 5. Pricing Anchor

Texas statutory rate: \$25 per notarial act. Expat signers pay the same per-act rate as domestic signers; additional platform and witness fees may apply.

Kinsey Signings Co. • [help@kinseysignings.com](mailto:help@kinseysignings.com) • [kinseysignings.com/guides/ron-for-us-citizens-abroad](https://kinseysignings.com/guides/ron-for-us-citizens-abroad)

This checklist is general information, not legal advice. Acceptance abroad depends on the receiving jurisdiction.